

# Clarity, Consistency, Community: Building a Culture of Volunteerism

Ava Zeligson Manager of Volunteer Services CommunityHealth

Carla Pinto
Volunteer Spanish Medical Interpreter
CommunityHealth



# Coming Up

#### The Three Cs

# **Training**

- First Impressions
- A Team Approach
- Empowering Volunteers



# What are some of the biggest challenges you face when working with volunteers?

- Staff capacity
- Flakiness
- Slow/stretched out learning curve
- "Strong personalities"



# Three Rs Vs. Three Cs

### Three Rs

- Recruitment
- Retention
- Recognition

# **Three Cs**

- Clarity
- Consistency
- Community



#### Three Cs

### Clarity

- Onboarding Process
  - Requirements, responsibilities, resources
  - Built-in filters
- Organizational Needs
  - And lack thereof!
- Messaging + Actionable Next Steps

# Community

- Interaction + Engagement
  - With staff
  - With each other
  - With cause
- Identity
  - Beyond the clinic walls

### Consistency

- Onboarding Process
  - Structured, easy, confidence-inspiring
- Training
  - Policies, procedures, context
- Accountability
  - Follow-up + consequences
- Path of a volunteer
  - Opportunities for growth
- Staff Support
  - Staff education



# Training New Volunteers: First Impressions

#### Tools

- Role Descriptions
  - Basics
    - Schedule, commitment, location
    - Responsibilities, required skills
  - Benefits
    - Skills trained/gained
    - Impact on organization
    - Opportunities for growth
- Online Application
  - Should be easy for volunteers AND YOU
  - Self-selecting
  - Response time

#### Introduction

- Digital vs. In-Person?
- Hard vs. Soft
- Skills Training
  - Policies, procedures, context
- Re-Training
  - Planting the seed!
    - Empowering volunteers



# Training New Volunteers: First Impressions Take it from me:

What did you first notice when you joined CH?
What is most important to you in joining a new organization?



# Training Staff: A Team Approach

**Common Concerns** 

Train Towards Empowerment

#### Why It Matters

- Unified Message Consistency
- Team Morale Community
- Retention, Recognition→Recruitment



# Training Staff: A Team Approach

#### **Methods**

- Presentations
- Small Group Meetings
- Resource Sharing
- UPDATE YOUR TEAM!
  - Change in volunteer protocol/programming affects <u>everyone</u>



# Top Tips for Working with Volunteers

- Be appreciative.
- Be patient.
- Provide context.
- Don't be afraid to ask.
- Get to know your volunteers.
- Encourage communication and feedback.
- Relay information.



# Training Staff: A Team Approach

#### Take it from me:

What have you observed interacting with different departments across the clinic?



# Training the Trainer: Empowering Volunteers

- Peer-to-peer training
- Recruitment + outreach
- Supervising others
- Developing resources
- Consulting on areas of expertise
- Develop these advanced opportunities WITH staff how can you better support your team?



# Training the Trainer: Empowering Volunteers Take it from me:

What resources did you rely on to take on new responsibilities at the clinic?

What "flipped the switch" for you that helped you realize you could/wanted to do more?